
Document Type: ¹	<input checked="" type="checkbox"/> Policy & Procedure	<input type="checkbox"/> Process Guideline	Adopted:	11/07/2019
	<input type="checkbox"/> Plan	<input type="checkbox"/> System Description	Last Reviewed:	01/01/2019
			Retired:	

Revisions: 11/07/2019

Document Scope: (applies to Policy & Procedure only)

- The requirements herein apply only to the GCBH Central Office and its functions.
- The requirements herein apply, verbatim, to GCBH and its network providers².
- The requirements herein apply both to GCBH and its network providers². Additionally, network providers must have internal documents outlining their processes for implementing the requirements, insofar as they relate to actions for which network providers are responsible.

PURPOSE: To assure that Greater Columbia Behavioral Health, LLC BH-ASO (GCBH) Pursue Third Party Resources and Uses those Resources to Support the Public Behavioral Health System and to ensure that Medicaid, state, and federal funding is the payer of last resort; that individual/enrollee benefits are appropriately funded and to utilize the Contract monitoring process to ensure that Network Providers are adhering to the policy.

DEFINITIONS

Third Party Resources: Those resources other than Medicaid that can be used to pay for services prior to the billing of Medicaid.

Coordination of Benefits: Those activities undertaken by GCBH and Network Providers to insure that appropriate individual/enrollee benefits, as identified in the individual service plan, are properly funded using all available resources.

POLICY

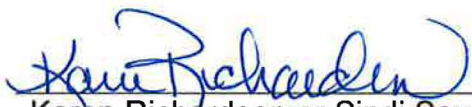
- A. Individual's benefits are funded through all available third party resources with Medicaid, and state and federal funding being billed as a last resort.
- B. All funds recovered from third-party resources are treated as income and are used to support the public Behavioral Health system.
- C. GCBH and Network Providers remedy issues concerning service discrimination, if such issues surface.

PROCEDURE

- 1. GCBH Provider Network subcontracts include the requirement to identify, pursue, and record third-party resources. This required subcontractor process is subject to Certification.
- 2. GCBH Provider Network subcontracts include the requirement to document and review the individual service plan to coordinate the payment of the individual/enrollee benefits.

3. When an individual/enrollee has alternative payer sources, and Explanation of Benefits (EOBs) may serve this function, as they should reflect the denial of payment from other Third Party Payers.
4. GCBH Provider Network subcontracts include the requirement to treat third-party resources as income to be used solely to support the public Behavioral Health system.
5. GCBH provider network subcontractors shall pursue third party resources. GCBH subcontractors shall bill applicable insurance companies prior to billing GCBH and provide documentation upon request.
6. GCBH Network Provider subcontracts will include the requirement to attend GCBH sponsored trainings.
7. Random sampling of third party potential will be requested during contract monitoring for a funding review to determine if individuals'/enrollees' benefits were funded appropriately and to determine if those funds were accounted for properly.
8. If through the financial review, periodic chart review or other areas observed during the annual contract monitoring, any issues are identified concerning appropriate funding of individual/enrollee benefits, the contractor must address such issues immediately and a Plan of Correction will be provided to GCBH within 30 calendar days that details how the issues were resolved. GCBH will follow-up periodically, to ensure that the Plan of Correction was fully implemented.

APPROVAL



Karen Richardson or Sindi Saunders, Co-Directors

11/07/2019

Date