

# Greater Columbia Behavioral Health LLC- ASO























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## Crisis Stabilization Facilities Clinical Monitoring

2019 Monitoring of Agency Clinical Charts











Agency Name	Notes:
Review Date	
Reviewer Name(s)	
Staff/Clinician/Supervisor Name	
Agency Staff Present During Review	

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#	CSF Clinical Review Monitoring Tool		Score		Comments
1	The clinical record outlines the reason for admission, including the circumstances that brought the individual to the facility.	n/a	 no	 yes	WAC 246-341-1142 (a)(i)
2	The clinical record shows that the individual was evaluated for safety concerns, (e.g. harm to self, others, others property, or for grave disability) and referred for a DCR evaluation, when appropriate.	n/a	 no	 yes	WAC 246-341-1142 (b)(ii)-(iii)
3	The progress notes in the clinical record must include the date, time, duration, participant's name, response to interventions, and a brief summary of the session and the name and credential of the staff member who provided it.	n/a	 no	 yes	WAC 246-341-0640(17)
4	Medication management is provided to individuals who were admitted to the facility with their own medication, when indicated.	n/a	 no	 yes	HCA GCBH-ASO contract requirement
6	A crisis stabilization plan was developed with the individual to help resolve their current crisis in the least restrictive manner.	n/a	 no	 yes	WAC 246-341-1142(3)(a)
7	The clinical record has evidence that the enrollee was given information on mental health and medical advance directives for individuals age 18 and older.	n/a	 no	 yes	HCA GCBH-ASO Contract Requirement for Provider Monitoring
8	There is evidence in the clinical record that the individual's cultural, ethnic, linguistic, disability, or age-related needs were addressed (i.e. specialist consults, interpreter services, auxiliary aids, treatment goals or interventions tailored to the individual's culture, ethnicity, spiritual beliefs, traditions, language, age or disability, etc.).	n/a	 no	 yes	HCA GCBH-ASO Contract Requirement for Provider Monitoring
9	Documentation reveals an effort by staff to work with individuals on completing Medicaid applications for those that are Medicaid eligible.	n/a	 no	 yes	HCA GCBH-ASO contract requirement
10	A risk assessment addressing potential harm to self and others is completed upon intake; addressed as necessary; and repeated routinely during the stay.	n/a	 no	 yes	HCA GCBH-ASO contract requirement
11	The clinical record documents efforts to begin the discharge process immediately upon admission to ensure efficient and effective discharge planning?	n/a	 no	 yes	HCA GCBH-ASO Contract Requirement
12	The discharge plan identifies the individual's current needs (e.g., outpatient behavioral health referral, medical provider referral, SUD referral, etc.) and utilizes natural and existing community supports to enhance the discharge process and lower risk of re-admission. Includes specific date, time, and location of all post-discharge follow-up appointments.	n/a	 no	 yes	HCA GCBH-ASO Contract Requirement & WAC 246-341-0640(15)(a-c)

## Care Coordination

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13	The treatment plan, with consent of the individual, was coordinated with applicable community partners or other service providers when appropriate (evidenced by signatures of others on the ISP, documentation of team meetings, progress note documenting phone contact and coordination of the ISP, and/or written documentation that a copy was shared, etc.).	n/a	 no	 yes	HCA GCBH-ASO Contract Requirement
14	The progress notes demonstrate that coordination of care between the behavioral health providers and other service providers or community partners was provided, as needed.	n/a	 no	 yes	HCA GCBH-ASO Contract Requirement & WAC 246-341-0640(18)
15	There is evidence in the clinical record that the individual consented to disclosure of their protected healthcare information with other service providers or community partners when coordination is needed and has been provided.	n/a	 no	 yes	HCA GCBH-ASO Contract Requirement & WAC 246-341-0640(18)
<b>Financial Eligibility Screening Record</b>					
16	There is evidence in a record that the agency completed a financial eligibility screening for GCBH-funded services <b>prior to the onset</b> of routine behavioral health services to verify the individual was not Medicaid Eligible and at or below the 220% Federal Poverty Level. <i>(Excludes CJTA, Crisis &amp; ITA Services, and HARPS funding streams).</i>	n/a	 no	 yes	HCA GCBH-ASO contract requirement
17	There is evidence in a record that the agency conducted a <b>monthly</b> financial eligibility screen to ensure the individual remained eligible for GCBH-funded services to verify the individual was not Medicaid Eligible and at or below the 220% Federal Poverty Level. <i>(Excludes CJTA, Crisis &amp; ITA Services, and HARPS funding streams).</i>	n/a	 no	 yes	HCA GCBH-ASO contract requirement