

<b>Document Type:</b> <sup>1</sup>	<input checked="" type="checkbox"/> Policy & Procedure	<input type="checkbox"/> Process Guideline	Adopted: 1/1/2019
			Last Reviewed: 1/27/2021
	<input type="checkbox"/> Plan	<input type="checkbox"/> System Description	Retired: _____

Revisions: 2/28/2020

**Document Scope:** (applies to Policy & Procedure only)

- The requirements herein apply only to the GCBH BH-ASO Central Office and its functions.
- ☒ The requirements herein apply, verbatim, to GCBH BH-ASO and its network providers<sup>2</sup>.
- The requirements herein apply both to GCBH BH-ASO and its network providers<sup>2</sup>. Additionally, network providers must have internal documents outlining their processes for implementing the requirements, insofar as they relate to actions for which network providers are responsible.

**PURPOSE:** To ensure that Greater Columbia Behavioral Health (GCBH BH-ASO) complies with all State and Federal requirements regarding disaster preparedness. GCBH BH-ASO is committed to meeting the needs of its enrolled individuals and all residents of our service area during disasters.

**POLICY**

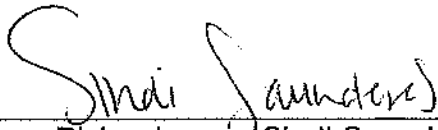
- A. GCBH BH-ASO participates in all disaster preparedness activities and responds to emergency/disaster events (e.g., natural disasters, acts of terrorism) when requested by the Washington State Health Care Authority (HCA).

**PROCEDURE**

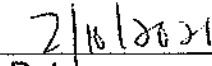
1. GCBH BH-ASO will attend HCA sponsored training regarding the role of the public behavioral health system in disaster preparedness and response.
2. GCBH BH-ASO will participate in local emergency/disaster planning activities when County Emergency Operation Centers and local public health jurisdictions request collaboration.
3. GCBH BH-ASO will either directly or through its Provider Agencies provide disaster outreach, as defined herein and as required in the State Funded Contract, for GCBH BH-ASO's service area in the event of a disaster/emergency.
4. GCBH BH-ASO will either directly or through its Provider Agencies conduct post-disaster outreach to determine the need for disaster related crisis counseling and assess the availability of local resources in meeting those needs.
5. GCBH BH-ASO will provide the name and contact information to HCA for person(s) coordinating the GCBH BH-ASO disaster/emergency preparedness and response upon request.
6. GCBH BH-ASO will provide information and preliminary disaster response plans to HCA within seven (7) days following a disaster/emergency or upon request.

7. GCBH BH-ASO and identified Provider Agencies will partner in disaster preparedness and response activities with HCA, the State Emergency Management Division, FEMA, the American Red Cross and other volunteer organizations. This must include:
  - 7.1. Participation when requested in local and regional disaster planning and preparedness activities.
  - 7.2. Coordination of disaster outreach activities following an event.
8. GCBH BH-ASO will assure that its participation in Disaster relief activities will comply with all applicable State and Federal regulations regarding individual privacy and confidentiality.

**APPROVAL**



Karen Richardson or Sindi Saunders, Co-Directors



Date