



NAME: ASO EXECUTIVE COMMITTEE
MEETING DATE: JULY 11, 2019
MEETING TIME: 9:00 A.M.
MEETING LOCATION: GCBH OFFICE
KEY CONTACT: SHON SMALL
PREPARED BY: SHEREL WEBB

VOTING MEMBERS PRESENT: RON ANDERSON-YAKIMA, BOB JOHNSON-GARFIELD, SHON SMALL-BENTON; MIKE BERNEY-WHITMAN (PH), GREG TOMPKINS-WALLA WALLA; DIMITA WARREN, KYLE SULLIVAN,
OTHER BOARD MEMBERS PRESENT:
STAFF: JIM BELL, KAREN RICHARDSON, SINDI SAUNDERS, SHEREL WEBB
GUESTS: JODI DALY, JOEL CHAVEZ, CINDY ADAMS.

MINUTES

#	Item	Discussion	Discussion Leader	Action
1.	Call to Order	The meeting was called to order at 9:04 a.m.	Shon Small	
2.	Introductions	Introductions were held by those in attendance.	Shon Small	
3.	Agenda Changes	Executive session after agenda items at the end of meeting.	Shon Small	
4.	Previous Board Minutes	Approve June 6, 2019 minutes.	Shon Small	Ron Anderson moved to approve the June 6, 2019 minutes; Bob Johnson seconded; motion carried.
5.	Warrants/ Vouchers	Current Warrants and Vouchers will be available after the final fiscal closure of the BHO and FY19 year-end of the ASO. GCBH is waiting for HCAs final approval. An R&E on the ASO is due July 31, so will be done earlier than the 45 days allowed by the state audit. More information and updates will be provided at the August meeting.	Shon Small	
6.	ASO & BHO Updates	<ol style="list-style-type: none"> State Meetings. Sindi Saunders reported ASOs are doing really well. There have been many changes at the state level partly due to all the new staff. North Sound just became an ASO with late adopters starting on January 1, 2020. The ASOs seem to be pulling together, which is good for the HCA because they need that collaboration. HCA is monitoring the ASOs situation and are concerned about ASOs funding. For example, a new ruling is that no organization will be allowed to go above the state rates in negotiating with hospitals, which will help level the playing field. The regional director of Beacon asked Sindi about helping our ASO and expressed very definite interest in wanting to take us over. BHO Spend-Down Close-Out Status: Unemployment expenses were not included in planning for the close-out. The BHO did not pay unemployment tax because its structure was not set-up for it. Last quarter cost \$50,000. Karen has asked the state for \$440,000 to cover any employees filing for unemployment. Since Karen pointed this out, state has discovered that GCBH is not the only one with this problem. Thurston Mason and Northsound will encounter it as well. If the state refuses to cover the expense, Karen plans to send it to HCA for payment. She is 		

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		<p>hoping to hear back with an authorization for payment soon. Karen reported roughly \$7 million will be going back to the state – more if they don't allow the contingency for unemployment. Karen also noted that Troy's severance will go against BHO close-out.</p> <p>3. HCA TAM (Technical Assistance Monitoring) Letter: As noted in the TAM letter that was reviewed, HCA plans to come back next year for a much more complete audit. The most challenging requirement will be the tribal plan. The tribal person assigned to GCBH has not expressed any interest in working with us. Sarah has been working on improving relationships with the tribes, including considering the possibility of GCBH hiring a consultant. HCA has agreed to a DCR and ENT for the tribes, and we are hoping that will improve the relationship. There was discussion about giving the Tribe a seat at the Executive Committee table. It would have to be a non-voting position due to quorum issues, and there was some concern that might cause hard feelings.</p> <p>4. Policy PS629 – HIPAA Breach and Notification: The policy was reviewed. It was a required policy that simply got overlooked. A motion for approval was requested and made.</p> <p>5. Tribal Plan – HCA Requirements: This item was discussed above. It was noted a meeting has been scheduled with the Tribe's contracts person and the State Tribal Representative.</p> <p>6. IT Changes: GCBH – ASOs long-time contracted programmer, Will Clemmer, recently informed us he wants to get out of behavioral health. Research regarding what kind of programs may be available, including clearinghouses that providers have been using, started immediately. Karen and Kelly's goal is to have a replacement system in effect by January 1, 2020 and to make the transition as smooth and easy as possible. The new system will be tested parallel to our current program to ensure data integrity. Will has offered to work with whoever we hire until the new program/procedure is up and running smoothly.</p> <p>7. Surplus 2003 Silver Taurus: The silver Taurus, which is paid in full, is no longer needed and has not been driven in over a year. In that light, GCBH is requesting surplus the silver Taurus .</p> <p>8. Rescheduling August meeting from August 1 to August 8: The possibility of changing the August meeting date was discussed, but it was decided to keep it on its usual date of the first Thursday, August 1, 2019.</p>		<p>Ron Anderson moved to approve Policy PS629 – HIPAA Breach and Notification; Greg Tompkins seconded; motion carried.</p> <p>Bob Johnson moved to surplus the 2003 Ford Taurus, Ron Anderson seconded. Motion carried. <i>(Note the August meeting will be on the usual day at the usual time – August 1, 2019 at 9:00 a.m.)</i></p>
7.	Legal Updates	<p>1. Update on Operating Agreement: GCBH legal counsel, Jim Bell, reported sending out the amendment that was made and agreed upon at June's meeting. He has heard back from all 9 prosecutors: 5 in favor, 1 still considering, and 3 are requesting some additional changes. Jim is optimistic about getting a positive consensus sometime soon.</p>	Shon Small	

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		<p>2. Property Asset Transfer: Resolution No. 19-09, 070919 – Jim explained that while a resolution transferring all BHO assets to the ASO as an LLC, the building was not included and is still technically owned by GCBH as a BHO. A quit-claim deed (for a filing fee of \$10.00) is all that is required to fix the situation, making the ASO the building’s official owner. This resolution gives Chairman Commissioner Shon Small the power to sign for the entire committee.</p> <p>3. Amerigroup (Anthem) Purchase of Beacon: There was considerable discussion about this issue because Amerigroup is one of the four contracted providers. Jim explained this creates a classic example of a conflict of interest, because it amounts to the owner supervising itself. The result of the discussion was to have Jim draft a letter for the commissioners expressing the issue and their concern. Jim will draft said letter and send it out by August first. Jodi Daly noted that Anthem was the official purchaser of Beacon and that technically Anthem is a different LLC than Amerigroup. However, Amerigroup is also owned by Anthem.</p>		<p>Bob Johnson moved to approve the property asset transfer, Resolution No. 19-09, 070919; Ron Anderson seconded; motion carried.</p>
8.	Committee Reports	<p>1. Clinical Crisis Providers Committee Dimita reported, noting the emphasis on requesting complete and accurate data submissions due to the impending 6-month reconciliation. Other topics included the ASOs intention of hiring for IT and how important it is to channel Alien Emergent Medical (AEM) (for non-documented) individuals seeking care to a hospital rather than ENT. The HCA will pay for a hospital, but not an ENT. An ENT comes out of state only dollars, and has cost approximately \$70,000 to date. Sindi reviewed the reports included in the packets, and there were no questions or comments.</p> <p>2. Funding & Fiscal Operations Committee (FFOC): Karen plans to have an FFOC meeting before the end of the month..</p> <p>3. MIS Committee. The MIS met to discuss some minor issues regarding getting data from providers, which Kelly is working on. The news about Will Clemmer was shared. Lori Thompson’s application to serve on the MIS Committee was reviewed.</p> <p>4. QMOC Committee: (no meeting)</p> <p>5. Behavioral Health Advisory Board (BHAB) The BHAB committee reviewed and approved the updated Mental Health Block Grant and the Substance Use Block Grant. They also reviewed policy CL348: Practice Guidelines, and recommended the board approve the policy</p>	Shon Small	<p>Shon Small appointed Lori Thompson to the MIS Committee.</p> <p>Ron Anderson moved to approve Policy CL348: Practice Guidelines with updated director’s names; Greg Tompkins seconded; motion carried.</p>
9.	Public Comment Period	None.	Jim Bell	

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10.	Other Business		Shon Small	
11.	Adjournment	<p>The regular meeting was temporarily adjourned at 10:09 a.m. when GCBH legal council, Jim Bell, called for an Executive Session under RCW 42.30.110(1)(G). The Executive Session ended at 11:24 a.m. with the regular meeting resuming at 11:25.</p> <p>There was discussion about Karen Richardson and Sindi Saunders being interim co-directors through the end of year. An increase in pay to compensate for the additional responsibility was discussed.</p> <p>Meeting adjourned at 11:25.</p>	Shon Small	<p>Greg Tompkins made a motion to increase Karen Richardson and Sindi Saunder's pay by 5%; Ron Anderson seconded; motion carried.</p>

Respectfully Submitted,

Charles Amerein, Secretary