

# GREATER COLUMBIA BEHAVIORAL HEALTH, LLC. BH-ASO

## Executive Committee Meeting – MINUTES

**1-800-503-2899, ACCESS CODE 3425857**

**MARCH 12, 2020 – 9:00 A.M. – CHARLES AMEREIN, CHAIR -- GCBH OFFICE, 101 N. EDISON – KENNEWICK, WASHINGTON**

**PRESENT:** CHARLES AMEREIN; KYLE SULLIVAN; KAREN RICHARDSON; SINDI SAUNDERS; JIM BELL; BOB KOCH; SHON SMALL; CINDY ADAMS; JENNIFER DANIEL; DANA OATIS; SHEREL WEBB **PHONE:** DIMITA WARREN; JODI DALY; MIKE BERNEY; BOB JOHNSON; JOEL CHAVEZ; GREG TOMPKINS; CHRIS SEUBERT; CICILY ZORNES; STEVE GHIGLIONE.

#	Item/Folder	TYPE	Description	Discussion Leader	ACTION
1.	Call to Order		The meeting was called to order by Charles Amerein at 9:01 a.m.	Charles Amerein	
2.	Introductions			Charles Amerein	
3.	Agenda Changes		No agenda changes required.	Charles Amerein	
4.	Previous Executive Committee Minutes (Folder #1)	ACTION	Approve February 6, 2020 Executive Committee Minutes.	Charles Amerein	Shon Small moved to approve the February 6, 2020 minutes as written; Bob Koch seconded; motion passed.
5.	Vote for New Treasurer	ACTION		Charles Amerein	Shon nominated Vicki Baker as Treasurer. There were no objections.
6.	Warrants/ Vouchers (Folder #2)	ACTION	1. ASO – February 29, 2020 – Warrants and Vouchers \$1,569,024.24	Charles Amerein	Shon Small moved to approve the ASO Warrants and Vouchers for the month ending February 29, 2020 in the amount of \$1,569,024.24; Bob Koch seconded; motion passed.
7.	ASO & BHO Updates (Folder #3)	ACTION	<p><b>Fiscal &amp; Administrative Updates – Karen Richardson</b></p> <p>1. <b>IT Update:</b> Getting Raintree up and running is still in progress. The goal is to be in full effect by April 1, 2020; including provider's ability to submit directly to the program. Meanwhile, Raintree is being run parallel to the old system to ensure accuracy and smooth transition.</p> <p>2. <b>Financials:</b> There was considerable discussion about the recently discovered fiscal shortfall of 2019; as well as the self-imposed CAP developed to facilitate efforts to correct 2019 and prevent a reoccurrence going forward.</p>	<p>Karen Richardson</p> <p>Sindi Saunders</p>	

			<p>Attachments to the CAP explained in detail, including immediately halting authorizations of crisis stabilizations; increased/enhanced monitoring by authorization staff and medical director; asking providers to ensure the consumer is in the appropriate facility; decreasing state only payments/withholding more funding to cover ITA stays; mandated MHBG dollars only be used for crisis services; tightening requirements on monthly billing submissions; and tracking ITA stays in-house with a monthly accountability report. This will be monitored closely, including monthly meetings of the finance committee. Every effort will be made to correct the situation going forward.</p> <p>Ultimately, the consensus was a two-prong approach of regular monitoring and reaching out to the legislature with enhanced communication. Jim noted the next step is to seek a recommendation to the board by the Finance Committee, which will be meeting soon.</p> <p><b>3. HCA/MCO ASO Updates:</b></p> <p><b>Clinical, QM, Compliance &amp; State Meetings Update – Sindi Saunders</b></p> <p>The ACH's request to be a standing agenda item and attend Executive Committee Meetings was discussed. The consensus was to invite them to attend on a quarterly basis on the condition that the topic be relevant and that any information or handouts be submitted in advance for review. Sindi will monitor the situation.</p> <p><b>4. GCBH COVID-19 Situational Response Plan</b></p> <p>Sindi noted staff is set up to work from home if necessary, which will be discussed at the next staff meeting. The Executive Committee will be notified in the event staff will be working from home.</p>		
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			<p>have many unfunded mandates. ASOs have been asking the HCA to review this situation, which they are in the process of doing. HCA plans to rectify the situation in future ASO contracts and amendments. This should have a positive impact on providers, including reducing ASO audits.</p> <p><b>6. Compliance Issues:</b> No compliance concerns have been identified.</p>		
8.	<b>Legal Updates</b>		<p><b>Update on Operating Agreement:</b> Jim noted the Operating Agreement is done and has been sent out to each county. Jim can resend it if needed.</p> <p>Jim also expressed the usefulness of a personnel committee as has been past practice. He noted it is typically three commissioners rather than alternates. It is not burdensome, as it only meets once a year or as needed. Shon Small, Bob Koch, and Charles Amerein volunteered.</p>	Jim Bell	
9.	<b>Committee Reports/ Information</b> (Folder #4)		<ol style="list-style-type: none"> <li>1. <b>Clinical Crisis Providers Committee</b> (Dimita Warren) Dimita reported on the CCP meeting that took place February 20, 2020. Much of the discussion was regarding the recently discovered funding issues, the funding models MCOs want and HCAs issues with those models.</li> <li>2. <b>Funding &amp; Fiscal Operations Committee, FFOC</b> (Steve Ghiglione) Steve reported on the FFOC meeting that took place on February 20, 2020. The self-imposed CAP was the primary item discussed. The committee hopes to have a recommendation for April's Executive Committee meeting regarding the CAP. Steve recommended the FFOC meet more regularly, provide materials in advance for review, and discuss the use of SABG dollars at the next meeting.</li> <li>3. <b>MIS Committee</b> (Kelly Nortrom) Meeting pending for March 30, 2020;</li> <li>4. <b>QMOC Committee</b> (Sindi Saunders) Sindi Pending for March 16, 2020.</li> <li>5. <b>Behavioral Health Advisory Board (BHAB):</b> (Sherel Webb) Pending March 31, 2020</li> </ol>	Committee Chairs	

10.	<b>Public Comments</b>		None.	Charles Amerein	
11.	<b>Other Business</b>		None	Charles Amerein	
12.	<b>Adjournment</b>		The meeting adjourned at 10:23.	Charles Amerein	