

GREATER COLUMBIA BEHAVIORAL HEALTH, LLC. BH-ASO

Executive Committee Meeting – **MINUTES**

APRIL 2, 2020 – 9:00 A.M.

GCBH OFFICE, 101 N. EDISON – KENNEWICK, WASHINGTON

CHAIRMAN: CHARLES AMEREIN

PHONE ATTENDANCE: CHARLES AMEREIN; CHRIS SEUBERT; CICILY ZONES; CINDY ADAMS; DANA OATIS; DIMITA WARREN; GREG TOMPKINS; JENNIFER DANIEL; JODI DALY; JOEL CHAVEZ; KAREN RICHARDSON; MIKE BERNEY; BOB KOCK; SINDI SAUNDERS; STEVE GHIGLIONE. AT OFFICE: JIM BELL; SHEREL WEBB;

#	Item/Folder	TYPE	Description	Discussion Leader	ACTION
1.	Call to Order		The meeting was called to order by Chairman, Charles Amerein at 9:04 a.m.	Charles Amerein	
2.	Introductions			Charles Amerein	
3.	Agenda Changes		Karen noted the addition of contract amendments which were sent out in advance for review. She will address those under item #6, Financials.	Charles Amerein	
4.	Previous Executive Committee Minutes (Folder #1)	ACTION	Approve March 12, 2020 Executive Committee Minutes.	Charles Amerein	Jodi Daly moved to approve the March 12, 2020 minutes as written; Chris Suebert seconded; motion passed.
5.	Warrants/ Vouchers (Folder #2)	ACTION	1. ASO – March 31, 2020 – Warrants and Vouchers \$1,333,539.44	Charles Amerein	Chris Seubert moved to approve the ASO Warrants and Vouchers for the month ending March 31, 2020 in the amount of \$1,333,539.44 as submitted; Mike Berney seconded; motion passed.
6.	ASO Updates (Folder #3)		<p>Fiscal & Administrative Updates – Karen Richardson</p> <p>1. IT Update: Raintree implementation was delayed due to their personnel working to assist other clients with telehealth, but progress is being made. Testing and inputting 2020 materials is being done while running parallel with the old system to ensure we are receiving accurate data. Our new target date for going live is closer to April 30th.</p> <p>2. Financials: Karen explained the financial documents included in the handouts, including a balance sheet/cumulative income statement as of March 31, 2020 and updates on the 2019 and 2020 inpatient/secure detox stays. She noted Jen has made progress to confirm and finalize our liabilities. After her calls and determining Medicare/third party payments our liability has dropped to less than \$300,000 for 2019, which is</p>	Karen Richardson	

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			<p>a significant improvement. The 2020 inpatient/secure detox liability includes the full 20 day authorization since the discharge date is unknown. The amount of liability will be affected if the consumer does not stay the full 20 days; and because of that, the amount will continue to fluctuate as we go forward.</p> <p>3. HCA/MCO/ASO Updates: Karen explained the contract amendments that were sent in advance for review.</p> <p>Amendments A and B applies to the Peer Bridger and inpatient hospital exhibits for Comprehensive and Lourdes respectively.</p> <p>Amendment C is a contract amendment between the ASO and HCA regarding the Trueblood misdemeanor diversion money they recently received. This funding is for the January through June time period to go into effect as of April 1, 2020. This amendment also needs to be stepped down to the five crisis providers.</p> <p>Amendment D is the Washington State Department of Commerce HARPS contract amending the funding since we are unable to spend it and meet the requirements. This contract will pass down to Comprehensive who holds the contract for that service. This will have an additional amendment as of July.</p> <p>Karen asked the Executive Committee's approval of the amendments, allowing her to step the amendments down to the five crisis providers.</p>		<p>Jody Daly moved to approve the Karen Richardson sign the amendments; Mike Berney seconded. There was discussion about who should sign and Jodi Daly moved to amend her motion to approve the Executive Committee Chairman sign the amendments; Chris Seubert seconded; amended motion passed.</p>

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			<p>Clinical, QM, Compliance & State Meetings Update – Sindi Saunders</p> <p>4. CHPW Request: CHPW has requested addressing the Executive Committee similar to ACH’s recent request. The consensus was to have a trial presentation and consider the possibility of doing it twice a year.</p> <p>5. GCBH COVID-19 Updates – (See GCBH Region Covid Service Grid) Sindi noted that COVID has been the focus of entire state for the last month. One of the documents in the handouts reflects information we received in reaching out to providers and DCRs to determine how they are dealing with it concerns about providing face-to-face meetings. There has been no reduction in DCR staff, and most of the providers have the ability to bring in additional DCRs or staff if needed. Have not heard of any DCRs contracting COVID to date. One consequence of COVID is that it has been challenging to get patients into inpatient beds due to staff shortages elsewhere in the state.</p> <p>6. Crisis Reports ProtoCall has been under a CAP with GCBH and they are doing much better. In fact they have been maintaining and meeting all standards, which is greatly appreciated.</p> <p>7. State Updates: Sindi reported the State has been very aware of the providers and their challenges during this crisis and have been very supportive. The State has been allowing telemed services – still paying for telephone calls or conferencing via Zoom for appointments. They have been doing the best they can under the circumstances.</p> <p>8. Compliance Issues: No compliance concerns have been identified.</p>	Sindi Saunders	
7.	Legal Updates		Jim noted there are no legal updates at this time.	Jim Bell	
8.	Committee Reports/ Information (Folder #4)	ACTION	1. Clinical Crisis Providers Committee (Dimita Warren) There has been no meeting since February – so no updates.	Committee Chairs	

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			<p>2. Funding & Fiscal Operations Committee, FFOC (Steve Ghiglione) Steve reported that most of the recent meeting was regarding the self-imposed CAP and review of an updated draft. More discussion is pending after further updates, are implemented. The FFOC committee reviewed two new applications and recommends appointing the applicants to the FFOC Committee.</p> <p>3. MIS Committee (Kelly Nortrom) Meeting pending April 7, 2020. The meeting was postponed due to the anticipated release of an updated data dictionary and allowing time for review.</p> <p>4. QMOC Committee (Sindi Saunders) only have been working on COVID and disaster recovery</p> <p>5. Behavioral Health Advisory Board (BHAB): (Sherel Webb) March 31, 2020 cancelled. No new date has been determined, so rescheduling TBA.</p>		Chairman, Charles Amerein officially appointed Dave Wilson and Lorraine Bramstedt to the FFOC meeting. Serving as an alternate.
9.	Public Comments			Charles Amerein	
10.	Other Business		<p>Chris announced that Jim Jeffords tendered resignation as of today due to health reasons.</p> <p>Greg Tompkins inquired about Outlook calendar invites for the meeting. The consensus was to try it, noting it may result in a few more emails.</p>	Charles Amerein	
11.	Executive Meeting		None required.		
12.	Adjournment		The meeting was adjourned as of 9:40 a.m. The next meeting is scheduled for Tuesday, May 7, 2020. It is likely to be a phone meeting as well.	Charles Amerein	