

# GREATER COLUMBIA BEHAVIORAL HEALTH, LLC. BH-ASO

## Executive Committee Meeting – **MINUTES**

**MAY 7, 2020 – 9:00 A.M.**

**GCBH OFFICE, 101 N. EDISON – KENNEWICK, WASHINGTON**

**CHAIRMAN: CHARLES AMEREIN**

**ATTENDANCE BY PHONE:** CHARLES AMEREIN; CHRIS SEUBERT; CICILY ZORNES; DANA OATIS; DIMITA WARREN; JENNIFER DANIEL; JODI DALY; JOEL CHAVEZ;  
MIKE BERNEY; BOB JOHNSON; BOB KOCH; RON ANDERSON; SINDI SAUNDERS; STEVE GHIGLIONE; CAROL MOSER; DIANE HALO.

**IN PERSON:** JIM BELL; KAREN RICHARDSON; SHEREL WEBB.

#	Item/Folder	TYPE	Description	Discussion Leader	<b>ACTION</b>
1.	<b>Call to Order</b>		The meeting was called to order by Charles Amerein at 9:06 a.m.	Charles Amerein	
2.	<b>Introductions</b>		Roll was called.	Charles Amerein	
3.	<b>Agenda Changes</b>		Jim explained the Governor's recent proclamation about meetings covering only what is absolutely necessary or urgent.	Charles Amerein	
4.	<b>Previous Executive Committee Minutes</b> (Folder #1)	<b>ACTION</b>	Approve April 2, 2020 Executive Committee Minutes.	Charles Amerein	Bob Johnson moved to approve the minutes as written; Chris Seubert seconded; motion passed.
5.	<b>Warrants/ Vouchers</b> (Folder #2)	<b>ACTION</b>	1. ASO – April 30, 2020 – Warrants and Vouchers \$1,490,725.83	Charles Amerein	Bob Koch moved to approve the Warrants and Vouchers for April 30, 2020 in the amount of \$1,490,725.83; Mike Berney seconded; motion passed.
6.	<b>ASO Updates</b> (Folder #3)	<b>ACTION</b>	<b>Fiscal &amp; Administrative Updates – Karen Richardson</b> 1. <b>IT Update:</b> Nothing urgent. 2. <b>Financials:</b> Nothing urgent. 3. <b>HCA/MCO/ASO Updates:</b> Karen explained the contract amendments recently received require approval. The contracts are minor revisions between HCA and the ASO, which the ASO will need to step down to the appropriate providers. One is for the Prosecutorial Diversion Program and the other is for the HARPS  <b>Clinical, QM, Compliance &amp; State Meetings Update – Sindi Saunders</b> Sindi noted she had no urgent updates that need to be addressed at this meeting. 4. <b>GCBH COVID-19 Updates – (See GCBH Region Covid Service Grid)</b>	Karen Richardson            Sindi Saunders	Ron Anderson moved to approve the contract amendments as distributed; Jodi Daly seconded; motion passed.

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			<p>5. <b>Crisis Reports:</b> Not urgent.</p> <p>6. <b>State Updates:</b> Not urgent.</p> <p>7. <b>Compliance Issues:</b> No compliance concerns have been identified.</p>		
7.	Legal Updates		<p>Jim documented a procedural issue having to do with the board position of Treasurer. He noted the Executive Committee was premature in nominating Commissioner Baker to the position since Commissioner Anderson never officially resigned. In the interim, Commissioner Anderson has been reassigned as the primary and has agreed to remain Treasurer. This is to document the issue and there is no further action required.</p> <p>Jim explained for future reference our current tax situation due to its potentially significant liability. As a BHO, GCBH was never liable for any tax because of its unique quasi-governmental position and the RCW that exempted the RSNs/BHOs. That RCW ended as of January 1, 2020. In the interim, Washington state required us to file as an LLC and now the State is saying that we are liable for a B&amp;O tax on the funding they have provided to us. This issue is being researched and worked on from many different angles.</p>	Jim Bell	
8.	Committee Reports/ Information (Folder #4)	ACTION	<p>1. <b>Clinical Crisis Providers Committee</b> (Dimita Warren) Dimita reported there was no formal meeting in May, but GCBH did call an informal meeting regarding how the providers were coping with COVID. Sindi noted all the providers were functioning well with what they have available. Sindi passed on requests from the providers to HCA for cell phones and laptops to assist in coping. Dimita noted the cell phones were received and have been really helping. Sindi will take that forward to HCA as a success story.</p> <p>2. <b>Funding &amp; Fiscal Operations Committee, FFOC</b> (Steve Ghiglione) Steve reported on the committee's meeting on April 30, 2020; noting the primary topic was to discuss the final draft of the CAP incorporating feedback from previous reviews. The committee approved the draft and moving it forward to this Executive Committee for adoption. The funding committee also reviewed contract changes.</p>	Committee Chairs	Jodi Daly moved to accept the Self-Imposed CAP recommended to the Executive Committee by the Funding and Fiscal Operations Committee: Chris Seubert seconded; Self-Imposed CAP accepted.

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			<b>3. MIS Committee</b> (Kelly Nortrom) Met April 7, 2020 No report. <b>4. QMOC Committee</b> (Sindi Saunders) Will meet May 18, 2020. <b>5. Behavioral Health Advisory Board (BHAB):</b> (Sherel Webb) Next meeting TBA.		
9.	<b>Public Comments</b>		None	Charles Amerein	
10.	<b>Other Business</b>		None	Charles Amerein	
11.	<b>Executive Meeting</b>		None		
12.	<b>Adjournment</b>		The meeting was adjourned at 9:32 a.m.	Charles Amerein	