

GREATER COLUMBIA BEHAVIORAL HEALTH, LLC. BH-ASO

Executive Committee Meeting – MINUTES

DECEMBER 3, 2020 – 9:00 A.M.

CHAIRMAN: CHARLES AMEREIN

ATTENDANCE: BOB JOHNSON; CHARLES AMEREIN; CHRIS SEUBERT; CICYLY ZORNES; CINDY ADAMS; CODY NESBITT; DANA OATIS; DIANE HALO;
DIMITA WARREN; GORDON CABLE; GREG TOMPKINS; JENNIFER DANIEL; JIM BELL; JODI DALY; JOEL CHAVEZ; KAREN RICHARDSON; MIKE BERNEY;
BOB KOCH; SHON SNALL; LADON LINDE; SHEREL WEBB

#	Item/Folder	TYPE	Description	Discussion Leader	ACTION
1.	Call to Order		Commissioner Amerein called the meeting to order at 9:00 a.m.	Charles Amerein	
2.	Introductions		Sherel called roll.	Charles Amerein	
3.	Agenda Changes		Commissioner Amerein noted the public hearing to be held at 9:30 a.m.	Charles Amerein	
4.	Previous Executive Committee Minutes	ACTION	Approve November 5, 2020 Executive Committee Minutes	Charles Amerein	Mike Berney moved to approve the November 5, 2020 minutes as presented; Bob Koch seconded; motion passed.
5.	Warrants/ Vouchers	ACTION	1. ASO – November 30, 2020 – Warrants and Vouchers: \$1,555,904.41	Charles Amerein	Shon Small moved to approve the November 30, 2020 Warrants and Vouchers in the amount of \$1,555,904.41; Bob Johnson seconded; motion passed.
6.	Preliminary January – December CY2021 Budget	Public Hearing 9:30 am	The Public Hearing on the preliminary January – December CY2021 Budget was opened at 9:30 a.m. Resolution #21-01 GCBH ASO January – December CY21 Budget Doc 6 – Karen reviewed the preliminary budget, noting projections for revenue and expenditures are based on historical data; that the revenue is only through July of 2021; and that this budget includes grants, not just state dollars and crisis Medicaid dollars Doc 7 - Resolution #21-01 (ACTION) The public hearing was closed.		Bob Johnson moved to approve Resolution #21-01 regarding the Preliminary January – December Budget CY21 as presented for the calendar year of 2021; Chris Seubert seconded; motion passed.

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7.	ASO Updates	ACTION	<p>Fiscal & Administrative Updates – Karen Richardson</p> <ol style="list-style-type: none"> 1. IT Update: Karen reported we have gone live with the Raintree system. In the process of training providers, Kelly has identified few small issues that are in the process of being addressed. 2. Financials: Balance Sheet November 30, 2020 Karen reviewed the financial information provided prior to the meeting in detail. There were no comments or questions. 3. HCA/MCO/ASO Updates: Contracts: Karen noted that in light of the fact that we are still in the process of finalizing our contract with HCA and providers, we are seeking a motion to authorize the Chairman to sign the contracts when finalized. Karen noted our HCA contract is 2 years, and that she did only one year with providers because we did not have confirmation of our two year contract. Provider contracts may be able to be updated mid-year. Karen indicated we are asking for authorization for the Chairman to sign the PSA contract list provided in the packet: Doc 9 – PSA, Jim Bell Doc 10 – PSA, Glenn Lippman Doc 11 – PSA Jet Computer Support Doc 12 – Shawn Pack <p>Clinical, QM, Compliance & State Meetings Update – Sindi Saunders Karen reported in Sindi's absence due to her conflict with the HCA ASO meeting.</p> <ol style="list-style-type: none"> 5. GCBH COVID-19 Updates: Karen noted as of the November Clinical Crisis Providers meeting, all the providers continue to do well and have no issues. 6. Crisis Reports: Doc 14 – Crisis Reports. There were no comments or questions. 7. State Updates: GCBH got 100% on the MCO Crisis Audit. The HCA audit was recently completed, and while GCBH did receive several CAPs, most were regarding strengthening the monitoring of providers and we are in the process of accommodating them. 		<p>Shon Small moved to approve authorizing the Chairman to sign the contracts as presented to the Committee; Jodi Daly seconded; motion passed.</p> <p>Greg Tompkins moved to approve authorizing the Chairman to sign the PSAs as presented to the Committee; Bob Koch seconded; motion passed.</p>

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			<p>The scheduled meeting of ASO reps with Representative Lauren David was postponed. We continue to work with HCA on high utilizer, no-bed reports and credentialing and updating with any contract amendments. Annual trainings are coming up in January and will be explained in more detail at the January meeting.</p> <p>8. Compliance Issues: No compliance issues have been identified.</p>		
8.	Legal Updates		<p>Jim reported continuing efforts to work through the B&O tax issue, as well as research about the possibility of becoming a nonprofit to avoid the tax in the future. Jim noted it is a very confusing process due to the fact that the ASOs are very unique so don't fit well into most of the categories and there is no historical guidance. It is likely this will be a long process.</p>	Jim Bell	
9.	Committee Reports/ Information		<ol style="list-style-type: none"> <li data-bbox="619 609 1369 873">1. Clinical Crisis Providers Committee (Dimita Warren) November 19, 2020 In addition to Karen's remarks, Dimita noted the Ombuds report at November's meeting reflected an increase in calls, which was expected. She also noted ProtoCall answering service is currently not meeting standards. Work on the next HCA audit will start in April. One of the issues providers will have to consider is a process to monitor/prevent single bed certifications. <li data-bbox="619 881 1369 995">2. QMOC Committee (Sindi Saunders) November 16, 2020 Karen reviewed the QMOC Committee's purpose is to review all processes and identify any issues that require attention. <li data-bbox="619 1003 1369 1144">3. Funding & Fiscal Operations Committee, FFOC Karen reported there was no Zoom FFOC meeting in November, but an email was sent in regards to 2021 preliminary budget that had been presented in October, and no changes or updates were identified. 	Committee Chairs	
10.	Public Comments		None.	Charles Amerein	
11.	Other Business		<p>Jim noted the need to call a Personnel Committee meeting to review salary schedules and steps, etc. The committee was established at the March Executive Committee meeting and is comprised of Commissioners Amerein, Small, and Koch. The meeting needs to take place in December and will probably be the week of December 14th.</p> <p>Some changes to membership of this committee were discussed, including Commissioner Anderson being replaced by LaDon Linde; Commissioner Small expects to be more</p>	Charles Amerein	

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			involved in the coming year; Commissioners Koch and Johnson will be stepping down from their Commissioner positions; and it is possible Commissioner Tompkins will be replaced on this committee as well. All expressed appreciation to the other members and staff.		
12.	Executive Session		Commissioner Amerein asked if there was any need for an Executive Session, and Jim noted the need to discuss some employee issues. The Executive Session under RCW42.30.110 sub-section 1G was called to order at approximately 9:52 a.m. and was adjourned at approximately 10:20 a.m.	Jim Bell	
13.	Adjournment		The Executive Committee, including Executive Session, was adjourned at 10:20 a.m.	Charles Amerein	